

How to send your submission

Bromelton Energy and Resource Centre (BERC) · SDA application AP2026/001 · closes 16 November 2026

You've filled in your submission. Here is exactly how to send it. Email is the easiest way.

Before you send: check these five things

- Your full name and street address are filled in (for everyone named on it).
- You have written at least one concern, with the facts and where they come from.
- Everyone named on the submission has signed it (if you are posting it, or if more than one person is on it).
- The project name matches the public notice.
- It will arrive before the closing date, 16 November 2026. Send it a few days early.

Sending by email (recommended)

1. Save your finished template with this file name, using your own name. Saving it as a PDF is best if you know how, but a Word file is fine:

Submission - BERC AP2026-001 - Jane Citizen

2. Start a new email from your own email address, to:

sdainfo@coordinatorgeneral.qld.gov.au

3. Type this subject line, with your own name at the end:

Submission: Bromelton Energy and Resource Centre (AP2026/001) – Jane Citizen

4. Attach your saved file. If you filled it in by hand, take a clear photo or scan of every page and attach them all.
5. Copy this message into the email and fill in your details:

Dear Coordinator-General,
Please find attached my submission on the Bromelton Energy and Resource Centre (SDA application AP2026/001).
Full name: [your full name]
Address: [your street address, town and postcode]
Please confirm you have received my submission.
Kind regards,
[your name]

6. Press Send. Sending it from your own email counts as your signature. Your sent email is your copy, so don't delete it.

What your finished email should look like

To	sdainfo@coordinatorgeneral.qld.gov.au
Subject	Submission: Bromelton Energy and Resource Centre (AP2026/001) – Jane Citizen
Attached	Submission - BERC AP2026-001 - Jane Citizen.pdf
Message	Dear Coordinator-General, Please find attached my submission on the Bromelton Energy and Resource Centre (SDA application AP2026/001). Full name: Jane Citizen Address: 12 Example Street, Beaudesert QLD 4285 Please confirm you have received my submission. Kind regards, Jane Citizen

Jane Citizen is an example, not a real person.

Other ways to send it

- **Online:** go to haveyoursay.coordinatorgeneral.qld.gov.au, find the Bromelton project and follow the steps. Copy the words from your template into the form. If the form lets you attach a file, attach your template too.
- **Post:** sign it by hand, keep a photocopy, and post it to The Coordinator-General, c/- State development areas, PO Box 15517, City East Qld 4002. Allow at least a week for delivery.
- **The Stackplume helper:** if you used the “write your own submission” helper on stackplume.com, it can open an email to the Coordinator-General with your submission already in it. You still need to press Send.

After you send it

- If you haven't had a reply confirming it arrived within a week, email sdainfo@coordinatorgeneral.qld.gov.au to check.
- Submissions are not confidential. Cleanaway can get a copy, and it may be made public.
- Encourage family, friends and neighbours to make their own. The office recommends that each person make a unique submission.

Prepared by a concerned Scenic Rim community member. Volunteers from the Keep the Scenic Rim Scenic No Incinerator Campaign Team also contribute. This is general help, not legal advice.